

Kairos Presentation Pointers

November 23, 2015

1. Pray
2. Dress for occasion
3. Know your audience
 - a. Number expected
 - b. Background
 - c. Dress codes
 - d. Mission of group
 - e. What they expect from you
4. Prepare presentation according to time limits/Audience
5. Strong open
6. Strong close (wrap it up and next steps – e.g. visit info table, KairosOhio.org, Ask 4 Sale, etc.)
7. Prepare needed handouts per Display Table Inventory Checklist. To be safe assume number of handouts according to number participants expected + 50%
8. If available, have assistant help man the information table and Q&A
9. Avoid over use of verbal connectors and long sentences.
10. Volume and inflections
11. Speech clarity
12. Body language and eye contact
13. Practice! Practice! Practice!
14. Pray